

CHELAN COUNTY COMMISSIONERS
MINUTES OF NOVEMBER 24&25, 2025

MONDAY, NOVEMBER 24, 2025

9:00:24 AM Opening: Pledge of Allegiance

Chairman Smith calls the meeting to order. Present for session is Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, and Clerk of the Board Anabel Torres.

9:00:50 AM Public Comment Period

- Joe C. Grentz
- Sean Tepper

9:15:01 AM Chairman Smith closed the public comment period

9:15:08 AM Consent Agenda

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes:
 - a) Rebecca Gollehon, Sheriff – Step Increase
 - b) Rosalinda Barragan, Human Resources – Step Increase
 - c) Francisco Contreras, Public Works – Resignation
 - d) Ranae Doggett, Fair & Expo – End of Season
 - e) Lori Grentz, Fair & Expo – End of Season
 - f) James Moore, Fair & Expo – Resignation
 - g) Rodger Mund, Fair & Expo – End of Season
 - h) Laurence LaFever, Fair & Expo – End of Season
 - i) Alfredo Gonzalez, Farm Worker Housing – End of Season
 - j) Juan Ortega Camarena, Farm Worker Housing – End of Season

- k) Roberto Romero Guerrero, Farm Worker Housing – End of Season
 - l) Wayne Harris, Coroner – Retirement
 - m) Ben Ketler, Noxious Weeds – Reduction
 - n) Brooke Tate, District Court – Step Increase
 - o) Melissa Gibbs, District Court – Step Increase
 - p) Zachary Cutshall, Regional Justice Center – Longevity Increase
 - q) Samantha Hutton, Clerk – Termination
 - r) Monica Bitterman, Auditor – New Hire
4. Solicit for Donation Annual Leave for Christen Aragon
- a) Lea Garner
 - b) Martha Guerra
 - c) Lori Lewis
 - d) Cortney Soland
 - e) Janet Guerrero-Ramirez

5.

09:15:42 AM Executive Session with PA Robert Sealby RE: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 20-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby, and Callie Castillo relating to potential litigation.

Extend Executive Session by 15 minutes– Public Notified

9:53:47 A.M. Moved Back to Regular Session

9:54:59 A.M. Executive Session with PA Robert Sealby RE: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 10-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby, matters relating to potential litigation.

10:04:02 AM Moved Back to Regular Session

10:05:22 AM County Administrator Cathy Mulhall

**10:05:39 A.M. PUBLIC HEARING RE: Debatable Emergency Budget Appropriations
– Various Funds**

- | | |
|----------------------------------|-----------|
| • Columbia River Drug Task Force | \$56,071 |
| • Veteran’s Relief Fund | \$15,700 |
| • Community Services & Housing | \$370,000 |
| • Unemployment Compensation | \$25,000 |

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

10:11:00A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Resolution #2025-96 RE: Debatable Emergency Budget Appropriation – Various Funds

10:12:00 A.M. Continued Departmental Discussion

1. Administrative Update

10:23:26 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Notice of Hearing RE: Final 2025 Budget Hearing
2. Agreement with Custom Energy for Clean Buildings Compliance
3. Resolution # 2025-97 Re: Reappointment of Ted Knight to the Leavenworth Mosquito District
4. Hiring Authorization Request: District Court – Court Administrator -

Action Item Pulled Pending Further Review.

10:33:22 AM Economic Services Director Ron Criddlebaugh

Discussion

1. Common Ground Housing Trust
2. Department Update
- 3.

10:35:27 AM Action

1. Cashmere Dryden Airport Lease Agreement – John McKay

10:46:11 AM Recess

10:59:47 AM Back in Session

10:59:57 AM Natural Resources Director Mike Kaputa

11:00:15 AM Executive Session Re: Real Estate

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

Extend Executive Session by 2 minutes– Public Notified

11:13:56 AM Moved Back to Regular Session

11:14:17 AM Continued Departmental Discussion

11:18:11 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Amendment 1 to Consulting Agreement with Natural Systems Design for Nason Ridge Community Forest Kahler Creek Final Design Project
2. Consulting Agreement with Natural Systems Design for Icicle Strategy Geomorphology and Restoration Design Support
3. Amendment 1 to Agreement with Cascadia Conservation District for Lake Chelan 25 Mile Creek Restoration Project
4. Grant Agreement with WA Recreation and Conservation Office for Sand Creek Culvert Replacement Project
5. Supplement to Agreement with Chelan-Douglas Land Trust for Nason Creek Rivermile 12 Final Design Project

11:26:28 AM Jail Director Chris Sharp

Discussion

1. Financial Update – Jeff Jones
2. Departmental Update

11:52:05 AM Action

Upon motion by Commissioner Overbay and second by Chairman Smith, the Commission approved the action items as presented: *The motion passed by a majority vote (2-1).*

Commissioner Hawkins opposed.

1. Amendment No. 2 to Master Services Agreement with ViaPath Technologies for inmate Telecommunications.

2. Amendment No. 5 to Interagency Agreement with Washington State Department of Corrections (Contract No. K11740) for Housing of Inmates

12:05:27 PM Chairman Smith was excused from to attend the LEOFF 1 Disability Board meeting.

12:15:20 PM Chairman Smith rejoined session.

12:18:19 PM Recess until Tuesday

TUESDAY, NOVEMBER 25, 2025

9:29:53 AM Back in session

9:30:06 AM Chairman was excused from to attend the Canvassing Board meeting.

9:30:25 AM Public Works Director Eric Pierson

9:30:46 AM PUBLIC HEARING: Development Agreement with Yazmin Arroyo & Yanet Arroyo

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

9:32:33 AM Action

Upon motion and second by Commissioner Hawkins and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2025-98 Re: Approve Development Agreement with Yazmin Arroyo & Yanet Arroyo

9:32:59 AM PUBLIC HEARING: Development Agreement with Eliseo Aguilar and Daniel A. Solorio

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

9:34:27 AM Action

Upon motion and second by Commissioner Hawkins and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2025-99 Re: Approve Development Agreement with Eliseo Aguilar & Daniel A. Solorio

9:34:54 AM Continued Departmental Discussion

Discussion

1. Event Permit – Santa’s Arrival Parade
2. Event Permit – 2026 Lake Chelan Winterfest

9:40:26 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Call for Bids – Totem Pole Road Improvements, Phase 1, County Road Project 650 (CRP 650)
2. Approve Commissioners Notice of Hearing – Amending Section 9.12.010 of the Chelan County Code to Add Parking Restrictions on Brae Burn Road
3. Approve Supplement No. 1 with Agreement No. 2024-06 with Transpo Group USA, Inc., for Safe Streets for All: Chelan County Safety Action Plan, County Road Project 754 (CRP 754)
4. Approve Quitclaim Deed with the Wenatchee Valley Fire Department
5. Approve Call for Bids – Totem Pole Road Improvements, Phase 1, County Road Project 650 (CRP 650)
6. Approve Commissioners Notice of Hearing – Amending Section 9.12.010 of the Chelan County Code to Add Parking Restrictions on Brae Burn Road
7. Notice of Hearing for Franchise – add on

9:50:41 AM Action

Upon motion and second by Commissioner Hawkins and Overbay, the Commission unanimously approves the action items as follows:

1. Manual Warrant for the Chelan County PUD for Water Meter Fees & Maintenance Bond for 425 Ohme Garden connection Fee’s – *add on*

10:15:17 AM Chairman Smith rejoined session.

9:51:33 AM Recess

10:15:09 AM Back in Session

10:15:20 AM Community Development Director Deanna Walter

10:16:16 AM PUBLIC HEARING: Public Hearing – ZTA 25-101 (PBRs) - Zoning Text Amendment to Chelan County Code Title 14, Specifically Revising Chapter 14.22 Public Benefit Rating System

10:16:21 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Continue Public Hearing on December 2, 2025 at 10:15 a.m.

10:17:01 AM Continued Departmental Discussion

1. Department Update

10:19:10 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Refund Request Re: Sweeney (STR 000605)
2. Refund Request Re: West (STR 000684)
3. Refund Request Re: BP 250619

10:59:07 AM Executive Session with PA Robert Sealby RE: Potential Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 15-Minute Executive Session Pursuant to RCW R42.30.110(1)(i), to discuss with Deputy Prosecuting Attorney Devin Poulson matters relating to potential litigation.

11:25:23 AM Moved Back to Regular Session

11:25:56 AM Board Discussion

11:44:36 AM Recess

1:00:18 PM Back in Session

1:00:34 P.M. Budget Workshop

3:15:22 PM Adjourn

Board adjourns until Monday, December 1, 2025.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	<i>\$ 132,1522.24</i>
<i>Other Funds</i>	<i>\$ 1,308,274.69</i>
<i>Total all Funds</i>	<i>\$ 1,440,496.93</i>

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, CHAIRMAN

ANABEL TORRES, Clerk of the Board